

Highway Construction Materials Technician Certification Board Meeting Minutes

April 2, 2004

The meeting was called to order at 1:30 PM by Reynolds Toney. The following members/guests were present.

MEMBERS

Reynolds Toney	ODOT
Scott Seiter	ODOT
Don Smith	APAC
John Jones	Duit Construction
Rod Abbott	Sherwood Construction
Jack Stewart	ODOT
Gary Evans	ODOT
George Raymond	ODOT
Randy Robinson	ACCO
Robert Burton	OTA

GUESTS

Bill Gamel	ODOT Consultant
John Benson	FHWA
Larry Patrick	EST, Inc.

TRAINING CENTER STAFF

Steve Sawyer	Program Director
Karla Irvin	Administrative Assistant

1. Reynolds Toney determined that a quorum was present and called the meeting to order.
2. Rod Abbott moved that the minutes from the October 15, 2003 meeting be approved. Seconded by Randy Robinson. Approved unanimously.
3. The Program Director reported on the following items.
 - a) Number of enrollments, revenue, costs, and 220Q Fund balance. Some members asked about what might be done if the fund balance continues to increase. The Program Director suggested that he would seek the guidance of the Board if revenue continued to accrue at a greater rate than expenses.
 - b) Technicians without nuclear safety training and an exposure badge would not operate the gauges but, instead, give verbal instructions to the evaluator in order to demonstrate proficiency.
 - c) Calibration of Air Pots added to certifications for PC and Materials Sampler. The Board advised the Program Director to include both verbal and performance evaluations for the procedure.

4. The Board discussed the possibility of extending the Aggregate Certification to two days. Randy Robinson moved that the item be tabled until the next meeting. Meanwhile, George Raymond, Gary Evans, and some of the other Board members would have an opportunity to contact some of their field personnel and get more information about the problem. George Raymond seconded the motion. Carried unanimously.
5. Don Smith initiated a discussion on the whether or not the Profilograph training module should be expanded to include reading and interpreting of the data collected. After a lengthy discussion which focused mainly on the lack of a standardized reporting format for smoothness test results, John Jones moved to table the item until the next meeting at which Reynolds Toney would report the results of a meeting with interested parties and make their recommendations to the Board. Seconded by Jack Stewart. Approved unanimously.
6. Bill Gamel expressed concern that there was no certified technician responsible for monitoring quality at the production level with sufficient expertise to troubleshoot problems in designs or at plants. Larry Patrick mentioned that this type of certification was required in some other states and suggested that our current program was stable enough that the introduction of new certification types would benefit the industry and the public. John Benson expressed concern about the limited effect of quality control applied to materials only and suggested that a more comprehensive approach might be more appropriate. Don Smith was opposed to adding design criteria to existing certifications but supported the creation of a separate certification for design. George Raymond supported the idea of training QC managers but objected to a certification of that type as it would be outside of the original intent of the FHWA mandate which led to the creation of the Board. Bill Gamel pointed out that the mission of the Board was to ensure quality and suggested that design and/or troubleshooting certifications might be appropriate and within the purview of the Board and ODOT. Bill Gamel asked that the item be tabled until the next meeting. No action taken.
7. Steve Sawyer asked if the procedure for sampling hot oil should be added to the Materials Sampling & Testing certification module and a continuing education module be required for certified technicians. The consensus of the Board was that the procedure was not part of the acceptance testing requirements and that technicians rarely sample hot oil. Therefore, it is not necessary to certify technicians in that procedure. No action taken.
8. Bill Gamel informed the Board that the addition to the rules concerning disciplinary procedures was signed by the Governor but that there was still a problem with how to deal with minor and informal complaints against registered technicians. General Counsel informed the Board that all informal complaints are strictly confidential. Any action taken against a technician must be the result of a formal written complaint as outlined in the rules. No action taken.
9. There was no new business.
10. Motion to adjourn made by Don Smith and seconded by George Raymond. Approved unanimously. Meeting adjourned.