

Highway Construction Materials Technician Certification Board Meeting Minutes

October 3, 2001

The meeting was called to order at 1:30 by Chairperson Reynolds Toney. The following members/guests were present.

MEMBERS

Don Smith	APAC
Gary Evans	ODOT
Reynolds Toney	ODOT
Darren Bond	Plains Construction
Scott Seiter	ODOT
George Raymond	ODOT
John Jones	Duit Construction
Rod Abbott	Sherwood Construction
Robert Burton	OTA
Jack Stewart	ODOT

GENERAL COUNSEL

Jan Preslar

GUESTS

Bill Gamel	ODOT Consultant
Jack Telford	OAPA
John Benson	FHWA
Steve Johnson	APAC
Mike Vahabzadegan	EST
Ali Ebrehimi	Burgess Engineering

TRAINING CENTER STAFF

Steve Sawyer	Program Director
Karla Irvin	Administrative Assistant

1. Reynolds Toney reviewed the minutes from the July 13th 2001 meeting. A motion was made by John Jones to accept the minutes and seconded by Don Smith. The motion was approved unanimously.
2. Formal agreement between ODOT and the Board was reviewed. Motion to accept and authorize the chair to sign the agreement was made by Robert Burton and seconded by Jack Stewart. The motion was carried unanimously.
3. Guidelines for holding/cancelling modules were discussed but no specific recommendations

were entertained pending the presentation of fiscal and contractual information by the program director. The Board agreed to here the Program Director's report at this time in the proceedings.

4. Board members were provided with a copy of the FY 2002 schedule of training and certification modules. The Program Director presented a typical contract fee schedule and answered questions concerning rates of pay and max/min participant enrollments.

The Board returned to agenda item 4, guidelines for holding/cancelling modules. The Program Director was instructed to create a written policy outlining the criteria by which the decision to cancel a scheduled module or hold an unscheduled certification would be made. Said policy to be reviewed by the Board at the next regular meeting.

5. Don Smith clarified the agenda item for the members explaining that the intent was not simply to shorten the length of the modules but to explore options for ensuring that technicians who were certified through the program were competent and qualified. Steve Johnson presented the findings of the sub-committee that had studied the problem. Don Smith made a motion that the Board accept the recommendation of the sub-committee to attempt a two day Asphalt Certification Module. The motion was seconded by Rod Abbott. Motion carried.
6. The Program Director reviewed the FY 2002 schedule and gave the financial report.
7. Bill Gamel pointed out that the Board did not need legislative approval to set fees for continuing education. Reynolds Toney suggested that ODOT could provide for Superpave continuing education until there were available funds to contract the CE modules. General Counsel suggested that if the Board decides to charge for CE, that it be done by rule. No action taken.
8. Bill Gamel led a discussion concerning a second level of certification for mix designers and the authority to make adjustments to mix designs. No action taken.
9. 2002 Board Meeting dates were set. Reynolds Toney proposed 1-11, 5-10, 8-9, and 11-1. Motion to accept made by Jack Stewart and seconded by Darren Bond. Motion carried.
10. New Business - No new business was discussed.
11. Meeting adjourned.