

**Highway Construction Materials Technician Certification Board
Meeting Minutes**

October 24, 2012

Meeting was announced by posting at the ODOT Training Center and on the internet web site at <http://oktechcert.org/Meetings.html>

The meeting was called to order at 9:00 AM by Reynolds Toney. The following members/guests were present.

MEMBERS

Reynolds Toney	ODOT
Scott Seiter	ODOT
David Murdock	OTA
Rich Horrocks	Manhattan Road & Bridge
Steve Tollett	Cummins Construction
John Privat	Duit Construction
Shawn Davis	ODOT
George Raymond	ODOT

TRAINING CENTER STAFF

Steve Sawyer	Program Director
Karla Irvin	Administrative Assistant

1. Reynolds Toney determined that a quorum was present and called the meeting to order.
2. A discussion addressing item 8(b) in the minutes of the April 25, 2012 meeting resulted in a recommendation to clarify the Board's position on the topic to wit: Aggregates certification is prerequisite to initial certifications in Asphalt, Concrete, and Soils [318: 10-1-3 (d)] but re-certifications in any discipline will not require re-certification in Aggregates. Motion to approve minutes of April 25, 2012 with addition of Tammy Robinson as present made by Rich Horrocks, seconded by Shawn Davis. Approved without objection.
3. Program Director's Report
 - a. Schedule and Enrollments
 1. Enrollments are on a pace to equal or exceed numbers from the previous ODOT fiscal year. All scheduled classes appear on the web site calendar but they are not opened for enrollment until necessary.
 2. Construction Inspector training classes will be offered again this FY. Asphalt, Earthwork, and Bridge will be delivered by the same instructors as before. PCCP is being developed by Steve Wright of EST.

- b. The Program Director attended the TCCC meeting in Seattle, WA where he reported on the development and availability of our training videos which were very well received and garnered significant interest from the other attendees.
 - 1. George Raymond expressed concern with the progress of the training video project and suggested that changes be made to expedite completion. Steve Sawyer agreed to press for completion by creating hard deadlines for each step in the process.
 - 2. FHWA is transferring administration of the TCCC to AASHTO which will result in fees being charged for on-line courses that are currently free.
 - c. General Counsel recommended a rule change regarding the expiration of certifications following failure of a re-certification attempt.
- 4. Reynolds Toney reported the findings and recommendations of the subcommittee on Apprenticeship. Apprentice technicians must be supervised by an officially documented mentor. However, it is permissible for an Apprentice to have more than one mentor.
 - 5. Reynolds Toney reported that another survey would be sent to the members to find the most accommodating meeting dates. CY 2013 meeting dates will be set after receiving the results of the survey.
 - 6. There was no new business.
 - 7. Meeting adjourned by the Chair.