

Highway Construction Materials Technician Certification Board Meeting Minutes

October 15, 2003

The meeting was called to order at 9:00 AM by Reynolds Toney. The following members/guests were present.

MEMBERS

| | |
|----------------|-----------------------|
| Reynolds Toney | ODOT |
| Scott Seiter | ODOT |
| John Jones | Duit Construction |
| Rod Abbott | Sherwood Construction |
| Jack Stewart | ODOT |
| Gary Evans | ODOT |
| George Raymond | ODOT |
| Randy Robinson | ACCO |
| Robert Burton | OTA |

GUESTS

| | |
|-------------|-----------------|
| Bill Gamel | ODOT Consultant |
| John Benson | FHWA |

TRAINING CENTER STAFF

| | |
|--------------|--------------------------|
| Steve Sawyer | Program Director |
| Karla Irvin | Administrative Assistant |

1. Reynolds Toney determined that a quorum was present and called the meeting to order.
2. In order to ensure that all members present had an opportunity to vote on the proposed rule changes regarding formal disciplinary procedures, the Chair moved to item #3 on the agenda. After a brief recap of the legislative approval procedure from Bill Gamel, Randy Robinson moved to approve the changes. Seconded by John Jones. Approved unanimously.
3. Steve Sawyer requested approval to reimburse ODOT for the cost of a temporary receptionist during the six months of program operation. Total cost per fiscal year not to exceed \$8700. Robert Burton moved to approve. Seconded by Randy Robinson. Approved unanimously.
4. The Chair returned to item #2, approval of minutes from 7-11-03. Motion to approve by John Jones. Seconded by Rod Abbott. Approved unanimously.

5. Reynolds Toney informed the Board that the Asphalt sub-committee was considering a new certification and hoped to make a recommendation at the next meeting. Bill Gamel suggested that new certification modules would probably not require a change in the rules. Steve Sawyer asked if the profilograph operator certification fee could be waived for ODOT personnel since those modules are provided by ODOT. After a brief discussion, the board decided that, in the interest of fairness and consistency, all attendees would continue to pay a fee for any modules attended. Steve Sawyer asked to drop the calculations portion of the random numbers test for the Materials Sampling & Testing certification. There was general agreement that inspectors need only be tested for general knowledge of the random selection process. No Board action necessary.
6. Program Director's Status Report.
 - a. The FY '04 module schedule was posted on the web site and on-line enrollments were up to 90+ percent of the total.
 - b. Changes to the Nuclear Gauge operation requirements were posted on the web site.
 - c. Two temporary certifications were issued (Materials Sampling & Testing). Both expiring on January 16.
7. 2004 meeting dates set. Jan. 9, April 2, July 2, Oct. 8. Motion to approve made by George Raymond and seconded by Randy Robinson. Approved unanimously.
8. Randy Robinson moved to adjourn. Seconded by John Jones. Motion carried unanimously - meeting adjourned at 10:00 AM.