

**Highway Construction Materials Technician Certification Board
Meeting Minutes**

July 29, 2009

Meeting was announced by posting at the ODOT Training Center and on the internet web site at <http://oktechcert.org/Meetings>.

The meeting was called to order at 9:00 AM by Reynolds Toney. The following members/guests were present.

MEMBERS

Reynolds Toney	ODOT
Scott Seiter	ODOT
Shawn Davis	ODOT
Karl Sirmons	ODOT
John Privrat	Duit Construction
Tammy Robinson	OTA
Rich Horrocks	Manhattan Road & Bridge
Larry Patrick	Jacobs
Randy Robinson	ACCO
George raymond	ODOT

GUESTS

Connie Rozean-Pruitt	OAPA
Gary Evans	ODOT
Brent Burwell	ACPA

TRAINING CENTER STAFF

Steve Sawyer	Program Director
Karla Irvin	Administrative Assistant

1. Reynolds Toney determined that a quorum was present and called the meeting to order.
2. Motion to approve minutes of February 25 made by Shawn Davis, seconded by Larry Patrick. Approved unanimously.
3. Program director's report.
 - a. Enrollments were up to a total of 752, over 200 more than the previous annual high. The 220Q Fund gained about \$15,000.
 - b. The apprenticeship program is being utilized more often by both the public and

private sector. It's acceptance and use may make an experience requirement for certifications a more practical consideration.

- c. ODOT is developing a new financial management application for the program using PeopleSoft. It should be ready for use by the time classes begin in October.
4. Larry Patrick suggested that one more meeting of the subcommittee was necessary to address some concerns with the latest draft of the EQC Guidelines. A final version will be presented to the Board at the next meeting.
5. The ODOT Training Division is working on a series of videos for use in the training and certification program. They will be made available on DVD and, eventually, on the web as an adjunct to the training classes and as a tool for technicians needing to study or review ASSHTO and OHDL procedures required for certifications.
6. Meeting adjourned by the Chair.