

**Highway Construction Materials Technician Certification Board
Meeting Minutes**

July 11, 2007

Meeting was announced by posting at the ODOT Training Center and on the internet web site at
<http://oktechcert.org/Meetings>.

The meeting was called to order at 9:00 AM by Reynolds Toney. The following members/guests were present.

MEMBERS

Reynolds Toney	ODOT
Scott Seiter	ODOT
Robert Burton	Cobb Engineering
John Privrat	Duit construction
Randy Robinson	OCCEDB
Karl Sirmons	ODOT
Shawn Davis	ODOT
Rod Abbott	Sherwood Construction
Craig Parker	Silver Star Construction
George Raymond	ODOT

GUESTS

Bill Gamel	ODOT Consultant
Tammy Robinson	OTA
Larry Plymate	ODOT
Cynthia white	ODOT
Deanna Loveland	OAPA

TRAINING CENTER STAFF

Steve Sawyer	Program Director
Karla Irvin	Administrative Assistant

1. Reynolds Toney determined that a quorum was present and called the meeting to order.
2. Motion to approve minutes of April 11, 2007 made by Craig Parker, seconded by Shawn Davis. Approved unanimously.
3. Moved to item 4. Bill Gamel presented emergency rule changes. George raymond pointed out some grammatical errors and suggested that rules governing the training of inspectors and first line supervisors should not be in the section covering grounds for discipline. The Chair agreed and Mr. Gamel agreed to work with OAR in determining the appropriate

section for the changes. Motion to approve with grammatical corrections and correct section heading made by Robert Burton and seconded by George Raymond. Approved unanimously.

4. The Program director gave the annual financial report and informed the Board that the contracts for instruction/evaluation would be the same as the previous year and that two other contracts were being developed. One for creating training videos and one for developing curriculum for the Inspector Training modules.
5. Concerning the Inspector Training Program
Bill Gamel reported that:
Danny Gierhart was continuing work on the asphalt construction component and that there was a possibility that John Benson would be able to assist with the development of the concrete construction component.
Don Snethen and Jerry Miller have developed a soil modification course which might be adapted to the inspector training program.

Steve Sawyer reported that he plans to develop the curriculum, structure, and materials for the inspector training program through a series of meetings with industry experts from both ODOT and the private sector over the next year and hoped to begin implementation in FY 2008.
6. Steve Sawyer suggested that it might be feasible to issue certifications that cover smaller batteries of tests as they are grouped in the Site Manager templates. Four sub-committees were appointed to explore the issue. One to address the issue of retesting technicians on performance examinations (Reynolds Toney), one on Soils (Scott Seiter), one on Asphalt (Craig Parker), and one on Concrete (John Privat). Larry Plymate suggested that training was needed in AASHTO T 224. Scott Seiter suggested that it may be necessary to develop a continuing education module for that purpose. Reynolds and Scott to make a recommendation to the Board at the next meeting.
7. Steve Sawyer asked the Board members if they wanted to reconsider their positions on requiring experience as a prerequisite to certification. The Board reiterated its position that no experience should be required.
8. Steve Sawyer asked for guidance on limiting the number and proximity of apprentices serving under one RHCMT. The Board agreed that Mentor and Apprentice should work in close physical proximity, i.e., at the same lab or on the same projects. The maximum number of apprentices allowed to serve under one RHCMT was set at three (3) with an allowable exception if adequate explanation is provided to and accepted by the Program Director. Motion by Craig Parker, seconded by Randy Robinson. Approved unanimously.
9. There was no new business.
10. Meeting adjourned by the Chair.