

Highway Construction Materials Technician Certification Board Meeting Minutes

July 2, 2004

The meeting was called to order at 1:35 PM by Reynolds Toney. The following members/guests were present.

MEMBERS

Reynolds Toney	ODOT
Scott Seiter	ODOT
Don Smith	APAC
Jack Stewart	ODOT
George Raymond	ODOT
Kendall Adams	M.J. Lee

GUESTS

Bill Gamel	ODOT Consultant
John Benson	FHWA
Brent Burwell	ACPA

GENERAL COUNSEL

Jan Preslar

TRAINING CENTER STAFF

Steve Sawyer	Program Director
Karla Irvin	Administrative Assistant

1. Reynolds Toney determined that a quorum was present and called the meeting to order.
2. Don Smith moved that the minutes from the April 2, 2004 meeting be approved. Seconded by George Raymond. Approved unanimously.
3. The Program Director reported on program activity for FY 2004 and projections for FY 2005.
4. Steve Sawyer asked the Board for approval to transfer up to \$30,000 to the Materials Division equipment account to be used for the purchase of lab equipment for the Training Center. George Raymond moved to approve. Seconded by Jack Stewart. Approved unanimously.
5. George Raymond reported on responses from field personnel and recommended that the Aggregate Certification be extended to 2 days with an appropriate fee increase up to \$650. Motion to approve by Don Smith. Seconded by George Raymond. Approved unanimously.

6. Reynolds Toney reported the findings of the committee recommendation to expand the Profilograph training and certification to include calculating smoothness data and an introduction to lightweight profiling devices. One day would be added to the training module extending the time from 2 days to 3 days with appropriate increase in fee to \$240. No extra time required for the certification module. Motion to approve by George Raymond. Seconded by Scott Seiter. Approved unanimously.
7. Reynolds Toney explained the need for a required continuing education module for all certified profilograph operators. The module would include the additions to profilograph training and certification that were approved in item 6 above. (No fee for CE modules.) Motion to approve by Scott Seiter. Seconded by Don Smith. Approved unanimously.
8. For the Program Director's edification, the Board discussed and clarified the procedure for handling informal complaints against RHCMTs.
9. Brent Burwell expressed concern with the level of experience and knowledge of highway construction personnel and informed the Board of the activities of a committee that was examining the possibility of developing a training course to address the problem. Bill Gamel suggested that the Board may wish to be involved with the development and/or implementation of this kind of training. Steve Sawyer asked the Board members for their reaction to a proposal for developing an apprenticeship program for materials technicians. The Board agreed to consider a more specific recommendation at the next meeting. John Benson, George Raymond, and Steve Sawyer were appointed to develop the recommendation. No action taken.
10. Steve Sawyer asked the Board to clarify its position on the reason for recertifying technicians rather than requiring continuing education only. The consensus of the Board was that materials technicians are certified on specific procedures and not general knowledge. Jan Preslar informed the Board that physicians are required to recertify every seven years. No action taken.
11. Steve Sawyer explained that Jerry Miller, the Soils Instructor/Evaluator, had expressed an interest in certifying technicians for each individual procedure rather than a group of procedures. The consensus of the Board was that it would be impractical to target individual procedures for certification. No action taken.
12. There was no new business.
13. Motion to adjourn made by Kendall Adams and seconded by Jack Stewart. Approved unanimously. Meeting adjourned.