

**Highway Construction Materials Technician Certification Board  
Meeting Minutes**

June 3, 2014

Meeting was announced by posting at the ODOT Training Center and on the internet web site at <http://oktechcert.org/Meetings>.

The meeting was called to order at 9:00 AM by Reynolds Toney. The following members/guests were present.

**MEMBERS**

Reynolds Toney	ODOT
Scott Seiter	ODOT
Matt Flusche	Manhattan Road & Bridge
David Murdock	OTA
Randy Robinson	ACCO
Steve Tollett	Cummins Construction
Allan Hinton	ODOT
John Privrat	Duit Construction
Shawn Davis	ODOT
George Raymond	ODOT

**TRAINING CENTER STAFF**

Steve Sawyer	Program Director
Karla Irvin	Administrative Assistant

1. Reynolds Toney determined that a quorum was present and called the meeting to order.
2. Motion to approve minutes of March 13, 2014 made by Randy Robinson, seconded by Shawn Davis. Approved unanimously.
3. Program Director's Report
  - a. Total FY '14 enrollments at 642 to date. Projected fund balance to begin FY '15 is approximately \$270,000.
  - b. Vote to approve acquisition of five new Gilson sieve shakers and three flat panels for presentations in classroom #1. Motion by George Raymond. Seconded by David Murdock. Approved unanimously.
  - c. The video production branch has had another personnel change and Bart Vleugels will assign the project to the appropriate technicians as soon as possible.
  - d. Rule changes are submitted and awaiting gubernatorial approval.
  - e. A hearing was recommended as a result of an investigation into alleged misconduct by an RHCMT. The hearing will likely be scheduled for the next meeting.

4. Scott Seiter reported that statistics training had been offered in the past but had been dropped from the program several years ago. A spreadsheet is being developed for doing statistical analysis of QC/QA comparisons and training in its proper use might be beneficial. John Privrat suggested that the training might also include a more extensive use of data collected during the QC process including the early identification of potential issues and the effective use of control charts. George Raymond suggested that a review of the old statistical model and the changes that have been made should also be included. A committee was appointed to develop a recommendation for the Board. Members are Scott Seiter, Allan Hinton, John Leonard. Target: half-day to one-day module ready by next winter.
  
5. Meeting adjourned by the Chair.