

**Highway Construction Materials Technician Certification Board
Meeting Minutes**

April 25, 2012

Meeting was announced by posting at the ODOT Training Center and on the internet web site at <http://oktechcert.org/Meetings>.

The meeting was called to order at 9:00 AM by Reynolds Toney. The following members/guests were present.

MEMBERS

Reynolds Toney	ODOT
Rich Horrocks	Manhattan Road & Bridge
Steve Tollett	Cummins Construction
John Privrat	Duit Construction
Shawn Davis	ODOT
Allan Hinton	ODOT
Tammy Robinson	OTA

GUESTS

John Thomas	ODOT
Waseem Fazal	FHWA
Brent Burwell	ACPA

TRAINING CENTER STAFF

Steve Sawyer	Program Director
Karla Irvin	Administrative Assistant

1. Reynolds Toney determined that a quorum was present and called the meeting to order.
2. Motion to approve minutes of October 6, 2011 made by Tammy Robinson, seconded by Shawn Davis. Approved unanimously.
3. Reynolds Toney stated that a new General Counsel, Jon Dutton, had been appointed to the Board. Mr. Dutton was unable to attend.
4. Program Director's Report
 - a. Total enrollments in FY 12 exceeded 700. If enrollments continue to increase it may become necessary to schedule modules further into the construction season.
 - b. The latest Newsletter was sent to AGC, ACPA, and OAPA and is available online.
 - c. Aggregate training videos are now available on the web site. Asphalt videos are more than 50% complete. Concrete videos are being shot and should be ready to

publish by the end of 2012. A contract for Soils videos is being negotiated with M&M Geotechnology, the company that currently delivers the Soils modules and Earthwork Construction Inspection class. Waseem Fazal asked if we were considering a requirement for new technicians or apprentices to view the videos. Reynolds Toney suggested that, once the Asphalt and Concrete videos are on line, we review the possibility of including the videos in the requirements for Apprentice technicians.

- d. One new ignition oven and two new drying ovens are needed in the lab. A motion to approve acquisition of all three ovens was made by Rich Horrocks and seconded by Tammy Robinson. Approved unanimously.
5. Steve Sawyer reported that the new rule change regarding the certification process for experienced technicians had been approved and should be published in the next register.
6. The Chair moved to item 7, Member Term Expirations. Four members are set to expire in June; George Raymond, Tammy Robinson, Allan Hinton, and Shawn Davis. Tammy Robinson reported that she would most likely be replaced. The other three will be submitted to the Governor's office for reappointment.
7. The Chair moved to item 8, Annual Meeting Dates and reported that the last Wednesday of the month would remain as scheduled for the remainder of CY 2012 but a change would be considered for CY 2013.
8. The Chair returned to item 6, New Rule Changes, and reported that there were some issues that might require rule changes.
 - a. Overlaps in the procedures required for some disciplines have resulted in certifications being issued for one discipline based upon successful completion of other overlapping disciplines, ie, a Concrete certification issued to a technician who certifies in both Aggregates and Materials Sampling & Testing. John Thomas, of the ODOT Liaisons, reported his opposition to the current process. Since the process had resulted in an original request from ODOT Liaison, the Board decided that we would no longer issue certifications based upon existing certifications in other disciplines.
 - b. Aggregates certification is currently required for Soils, Concrete, and Asphalt certifications. If the Aggregates certification expires, so does the certification for which Aggregates is prerequisite. The Board decided that Aggregates will still be required before the other certifications are awarded but it will not be necessary to automatically expire the other certifications with an expiring Aggregates certification.
 - c. An RHCMTs certification expires immediately upon failing a re-certification module. Steve Sawyer will discuss the issue with General Counsel and report back to the Board at the next regular meeting.
9. There being no new business, the Chair adjourned the meeting.