

Highway Construction Materials Technician Certification Board

Meeting Minutes

February 4, 2005

The meeting was called to order at 10:00 AM by Reynolds Toney. The following members/guests were present.

MEMBERS

Reynolds Toney	ODOT
Scott Seiter	ODOT
Don Smith	APAC
Jack Stewart	ODOT
George Raymond	ODOT
Robert Burton	OTA

GUESTS

Bill Gamel	ODOT Consultant
Brent Burwell	ACPA

TRAINING CENTER STAFF

Steve Sawyer	Program Director
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1. Reynolds Toney determined that a quorum was present and called the meeting to order.
2. Due to some members' pending obligations, agenda item #4, Discuss and Approve Changes to Board Rules, was addressed first so that a vote could be taken with a quorum present. Bill Gamel reviewed the final draft of the proposed rule changes. Motion to approve from Robert Burton. Seconded by Don Smith. Approved unanimously.
3. Jack Stewart moved to approve the minutes from the October 8 meeting. After some minor revisions regarding attendance, the motion was seconded by Scott Seiter. Approved unanimously.

The Program Director:

- a. reviewed the 220Q Fund activity.
- b. Reviewed the equipment purchasing procedures and progress.
- c. Informed the Board that the investigation of the formal RHCMT complaint would require destructive testing at the project in question. Don Smith reminded the Board that the material properties could have changed since the construction of the project. The Board advised the Program Director to discuss the problem with the Danny Gierhart of the ODOT Materials Division and inquire as to whether or not the investigation could be expected to yield conclusive results. George Raymond suggested that if it is determined that a solid case cannot be made on either side of the complaint, the investigation should be ended and documentation placed in the Board file.

- d. Informed the Board of the intended acquisition of software to develop web-based training and maintain the Board website.
4. Item #5, Board's Responsibilities and Authorities, was postponed.
5. There was no new business.
6. Meeting adjourned by the Chair.